

Cleaning Checklist

Provide this checklist to your cleaner or use yourself to make sure you leave your space clean between guest check ins and outs

Your Space

- ⇒ Vacuum and mop all floors
- ⇒ Wipe down windows on the interior
- ⇒ Take out trash
- ⇒ Dust and wipe down all surfaces
- ⇒ Organize shelves and containers

Kitchen

- ⇒ Wipe all appliances and cabinets
- ⇒ Clean microwave inside and out
- ⇒ Clean sinks, faucets, counter tops and backsplash
- ⇒ Clean and put away dishes
- ⇒ Organize and wipe down refrigerator

Bathroom

- ⇒ Scrub and sanitize toilets, showers, bathtubs and sinks
- ⇒ Remove dirty towels, bathmats and laundry
- ⇒ Wipe mirrors, countertops, faucets, fixtures and cabinets

Bedroom

- ⇒ Remove and dirty laundry
- ⇒ Make beds for the guests

Laundry

- ⇒ Wash sheets and make bed
- ⇒ Wash towels, fold and put back in linen closet